

Forward Plan of Decisions due at Cabinet, Committee and Council

May 2026 to August 2026

Published on 01/05/26

What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £750,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

Oxford City Council, Town Hall, St Aldate's, Oxford OX1 1BX

cabinetreports@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

| Cabinet Member (councillors) | Portfolio |
|--------------------------------------|--|
| Susan Brown, Leader | Partnership Working and Inclusive Economic Growth |
| Ed Turner, Deputy Leader (Statutory) | Finance and Asset Management |
| Anna Railton, Deputy Leader | A Zero Carbon Oxford |
| Lubna Arshad | A Safer Oxford |
| Nigel Chapman | Citizen Focused Services and Council Companies |
| Alex Hollingsworth | Planning and Culture |
| Chewe Munkonge | A Healthy, Fairer Oxford and Small Business Champion |
| Linda Smith | Housing and Communities |

| Senior Officer | Job Title |
|----------------|-----------------|
| Caroline Green | Chief Executive |

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| Tom Bridgman | Deputy Chief Executive Place |
| Tom Hook | Deputy Chief Executive City and Citizens' Services |
| Helen Bishop | Director of Communities and Citizens |
| Emma Jackman | Director of Law, Governance and Strategy (Monitoring Officer) |
| Nerys Parry | Director of Housing |
| David Butler | Director of Planning and Regulatory Services |
| Nigel Kennedy | Group Finance Director (Section 151 Officer) |
| Carolyn Ploszynski | Director of Regeneration, Economy and Sustainability |
| Jane Winfield | Director of Property and Assets |
| Mish Tullar | Transition Director |

REPORTS TO CABINET, COMMITTEE AND COUNCIL

Annual Council - 20 May 2026

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| ITEM 1: ID: I042570 | Appointment to Council Committees 2026/2027 |
| To approve the political proportionality of the Council following the local election and to appoint to the Council's Committees in accordance with the provisions of the Local Government and Housing Act 1989. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 20 May 2026 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

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| ITEM 2: ID: I043208 | Constitution Update - May 2026 |
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| To seek approval for amendments to the Constitution, including updated delegations to Ward Member Spend and other amendments to the Constitution. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 20 May 2026 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

Licensing and Gambling Acts Committee - 27 May 2026

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| ITEM 3: ID: I042091 | Appointment of Licensing and Gambling Acts Casework Sub-Committees |
| To establish the Licensing and Gambling Casework Acts Sub-Committees for the 2025-26 Council Year to deal with the casework flowing from the Committee's own responsibilities. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Licensing and Gambling Acts Committee 27 May 2026 |
| Cabinet Lead Member | |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

General Purposes Licening Committee - 27 May 2026

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| ITEM 4: ID: I042090 | Appointment of General Purposes Licensing Casework Sub-Committees |
| To establish the General Purposes Licensing Sub-Committees for the 2026-27 Council Year to deal with the casework flowing from the Committee's own responsibilities. | |

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| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | General Purposes Licensing Committee 27 May 2026 |
| Cabinet Lead Member | |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

Cabinet - 17 June 2026

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| ITEM 5: ID: I042015 | Heat Decarbonisation Options |
| Key Decision to be made on heat decarbonisation options for the city. | |
| Key Decision | Yes |
| Item open to the public or exempt | Part exempt - |
| Decision Taker and date decision expected to be taken by | Cabinet 17 Jun 2026 |
| Cabinet Lead Member | Cabinet Member for A Zero Carbon Oxford |
| Lead Officer | Deputy Chief Executive – Place |
| Report Contact | Rose Dickinson, Carbon Reduction Team Manager rdickinson@oxford.gov.uk |

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| ITEM 6: ID: I041686 | Grant Allocations to Community & Voluntary Organisations 2024/25 |
| For the Cabinet to note the social value and economic impact of the Community Impact Fund grant allocations to community and voluntary organisations for 2024-2025. | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 17 Jun 2026 |

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| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Communities & Citizens' Services |
| Report Contact | Paula Redway, Culture and Community Development Manager predway@oxford.gov.uk |

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| ITEM 7: ID: I042747 | Post-fire reinstatement works to a Council property |
| <p>A fire occurred at 26 Stubbs Avenue on 5 March 2025, which is Council owned building. The property was a post-war prefabricated timber-framed bungalow built in the 1950s as part of two semi-detached 3-bedroom dwellings. Having completed all the relevant investigations and surveys, it was determined that the damage caused by the fire compromised the structural integrity which in turn poses a health and safety risk and left the building beyond economic repair, resulting in the need for urgent demolition and then rebuilding of the property to updated modern standards. This proposal seeks to restore the fire-damaged site to current standards and replace the building with a modern equivalent that better suits council priorities.</p> | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 17 Jun 2026 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | |

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| ITEM 8: ID: I042802 | Decision to Direct Award OCC's Water Supply and Wastewater Contract |
| <p>Decision to delegate authority to the Deputy Chief Executive – Place to award the contract for the provision of water supply and wastewater treatment to WAVE Limited for a term of 2+1+1 years with a total value of up to £1,000,000 for the maximum term including VAT. Contract will start 15.09.2026</p> | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in |

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| | budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 17 Jun 2026 |
| Cabinet Lead Member | Cabinet Member for A Zero Carbon Oxford |
| Lead Officer | Director of Economy, Regeneration & Sustainability |
| Report Contact | Alice Jones, Carbon Reduction Project Manager ajones@oxford.gov.uk |

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| ITEM 9: ID: I042897 | Delegation to purchase fleet vehicles 2026/2027 |
| To delegate authority to the Interim Group Finance Director for the 2026/27 financial year to award any fleet contracts valued in excess of £750k following a compliant procurement process. £4.2 million has been included in the 2026-27 capital programme, there could be multiple purchases throughout the year up to a maximum value of £4.2M. | |
| Key Decision | Yes |
| Item open to the public or exempt | - |
| Decision Taker and date decision expected to be taken by | Cabinet 17 Jun 2026 |
| Cabinet Lead Member | Cabinet Member for Citizen Focused Services and Council Companies |
| Lead Officer | Group Finance Director |
| Report Contact | Annette Osborne, Procurement Manager aosborne@oxford.gov.uk |

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| ITEM 10: ID: I043078 | Delegation to appoint strategic partner consultancy for the 3 Councils local government reorganisation; subject to the governments decision on their preferred model for Oxfordshire and West Berkshire. |
| To seek Cabinet approval to delegate authority to the Chief Executive to appoint consultancy services to provide design and implementation strategic partner support in the event that the 3 Councils Local Government Reorganisation submission is confirmed by Government as their preferred model for Oxfordshire and West Berkshire. | |

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| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 17 Jun 2026 |
| Cabinet Lead Member | Councillor Susan Brown |
| Lead Officer | Head of Corporate Strategy |
| Report Contact | Lucy Cherry, Policy and Partnerships Officer lcherry@oxford.gov.uk |

Shareholder and Joint Venture Group - 25 June 2026

Audit and Governance Committee - 7 July 2026

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| ITEM 11: ID: I043204 | Approval of the Internal Audit Plan 2026-2027 |
| For the Committee to approve the Internal Audit Plan 2026-2027 from the Council's Internal Auditor, BDO. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Audit and Governance Committee 7 Jul 2026 |
| Cabinet Lead Member | Deputy Leader (Statutory) - Finance and Asset Management |
| Lead Officer | Group Finance Director |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

Cabinet - 08 July 2026

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| ITEM 12: ID: I042666 | Appointments to Outside Bodies 2026/27 |
| A report to agree appointments to charities, trusts, community associations and other organisations for the 2026/27 Council year | |

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| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 8 Jul 2026 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

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| ITEM 13: ID: I042885 | Local Authority Housing Fund Round 4 |
| The report seeks to make available the required budget provision and the necessary project approval and delegations to enable the Council to proceed with entering into the national Local Authority Housing Fund Round 4. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 8 Jul 2026 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | Stephen Cohen, Refugee and Resettlement Manager scohen@oxford.gov.uk |

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| ITEM 14: ID: I042896 | Annual Review of the Council of Sanctuary Framework 2025-2028 |
| To provide an update on the progress made in Year 1 of the Council of Sanctuary Framework 2025-2028 and to seek approval for the implementation of the Year 2 action plan | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 8 Jul 2026 |

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| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | Stephen Cohen, Refugee and Resettlement Manager scohen@oxford.gov.uk |

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| ITEM 15: ID: I043231 | Procurement of a 24/7 supported accommodation service. |
| To approve the commencement of a procurement exercise for a 24/7 supported accommodation service in Oxford from 1st April 2027. | |
| Key Decision | Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £750,000 or greater in the context of the Medium Term Financial Strategy |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 8 Jul 2026 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | Francesca Barr, Senior Rough Sleeping Officer fbarr@oxford.gov.uk |

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| ITEM 16: ID: I043232 | HRA Policies |
| For Cabinet to recommend that Council approve the following HRA Policies: <ul style="list-style-type: none"> - Complaints - Voids - Pets - Vulnerable Residents - Lifting Equipment | |
| Key Decision | Yes |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 8 Jul 2026 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |

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| Lead Officer | Director of Housing |
| Report Contact | James Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk |

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| ITEM 17: ID: I043243 | Private Sector Housing Enforcement Policy |
| Approval of a dedicated Private Sector Housing Enforcement Policy to replace the existing corporate enforcement framework, reflecting new statutory duties and civil penalty structures introduced by the Renters' Rights Act 2025 | |
| Key Decision | Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 8 Jul 2026 |
| Cabinet Lead Member | Councillor Linda Smith |
| Lead Officer | Director of Planning and Regulatory Services |
| Report Contact | Courtney Bennett, Regulatory Services Manager cbennett@oxford.gov.uk |

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| ITEM 18: ID: I043244 | Annual Housing Complaint Performance & Service Improvement Report |
| As required by the Housing Ombudsman, we have to produce, submit, and publish a self-assessment of our compliance with their Code along with a annual complaint performance & self assessment report. This report needs to be approved by Cabinet and their response published alongside it. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Cabinet 8 Jul 2026 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | Katherine Mayes, Customer Care and Complaints Manager kmayes@oxford.gov.uk |

Council - 13 July 2026

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| ITEM 19: ID: I042635 | Littlemore Neighbourhood Plan |
| <p>Council is requested to agree to 'make' the Littlemore Neighbourhood Plan. The plan was the subject of a referendum held on 29 January 2026, where the majority voted to approve the Plan. Once this Plan has been approved at referendum it forms part of the statutory development plan in helping to determine planning applications for the Littlemore Neighbourhood Area. The 'making' of the Littlemore Neighbourhood Plan would formalise this process in line with the relevant legislation.</p> | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 13 Jul 2026 |
| Cabinet Lead Member | Cabinet Member for Planning and Culture |
| Lead Officer | Director of Planning and Regulatory Services |
| Report Contact | Arome Agamah, Senior Planner Aagamah@oxford.gov.uk |

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| ITEM 20: ID: I042844 | HRA Policies |
| <p>For Council to approve the following HRA Policies:</p> <ul style="list-style-type: none"> • Aids and Adaptations • Compliance • Decant • Disposals • Gas Safety • Health and Safety • Mutual Exchange • Permit to Work • No Access • Radon • Complaints • Voids • Pets • Vulnerable Residents • Lifting Equipment | |
| Key Decision | Not Key |

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| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 13 Jul 2026 |
| Cabinet Lead Member | Cabinet Member for Housing and Communities |
| Lead Officer | Director of Housing |
| Report Contact | James Watkins, Housing Policy and Projects Officer jwatkins@oxford.gov.uk |

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| ITEM 21: ID: I042938 | Family Leave Policy and Procedure |
| Item to confirm the legislative amendments to this policy as a result of the Employment Rights Act 2025. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 13 Jul 2026 |
| Cabinet Lead Member | |
| Lead Officer | |
| Report Contact | Victoria Taylor, People Consultancy Manager vtaylor@oxford.gov.uk |

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| ITEM 22: ID: I043209 | Constitution Updates - July 2026 |
| To seek approval for amendments to the Constitution, to implement the changes following the introduction of the Planning and Infrastructure Act 2025, and other changes under to the Constitution. | |
| Key Decision | Not Key |
| Item open to the public or exempt | Open - |
| Decision Taker and date decision expected to be taken by | Council 13 Jul 2026 |
| Cabinet Lead Member | Leader - Partnership Working |
| Lead Officer | Director of Law, Governance & Strategy |
| Report Contact | Jonathan Malton, Committee and Member Services Manager jmalton@oxford.gov.uk |

Shareholder and Joint Venture Group - 23 July 2026

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| ITEM 23: ID: I042715 | ODS Executive Pay Policy |
| To request approval of the ODS Executive Pay Policy. | |
| Key Decision | Yes |
| Item open to the public or exempt | Fully exempt - |
| Decision Taker and date decision expected to be taken by | Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited 23 Jul 2026 |
| Cabinet Lead Member | Cabinet Member for Citizen Focused Services and Council Companies |
| Lead Officer | |
| Report Contact | Simon Howick, Managing Director, Direct Services Companies Tel: 01865 252547 Simon.Howick@oxfordds.co.uk |

Cabinet - 19 August 2026